Archdiocese of Hobart

Policy Document

SMOKE FREE WORKPLACE POLICY		Document # AOH-HR013	Print Date N/A
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Compliance: Work Health and Safety Act 2012 Public Health Act 1997		Approved By: Business Manager	Date Approved: 8 August 2016

Purpose

The Archdiocese of Hobart (Archdiocese) is committed to providing workers, clients, visitors and other stakeholders with a safe and healthy work environment. As a recognised health hazard smoking may be harmful to not only the person smoking but to others who may be in the immediate vicinity. The purpose of this policy is to prevent all in Archdiocesan workplaces and premises from being exposed to the harmful effects of smoking.

Policy

All Archdiocese of Hobart property and premises will be smoke free.

Smoking, including the use of electronic cigarettes is not permitted in any Archdiocesan workplace, property or premises, including but not limited to any vehicles owned or leased by the Archdiocese.

Workers are not permitted to leave the workplace for the purpose of smoking unless on an authorised break.

The commitment of the Archdiocese to provide a smoke free work environment is underpinned by:

- Tasmanian Work Health and Safety legislation - An employer has a duty to provide and maintain, insofar as is reasonably practicable, a working environment that is safe and without risks to health
- Tasmanian Public Health Act 1997 - It is an offence under this Act to smoke in a smoke free area, or in a motor vehicle where there is another person or a child in the vehicle.

All managers and supervisors are required to bring this policy to the attention of their workers.

All workers are required to ensure that all clients, visitors and other persons with whom they have contact in the course of their employment are aware of, and comply with, this policy.

To support this policy, and due to the significant health risks associated with continued smoking, the Archdiocese will provide access to appropriate support services for workers who wish to quit smoking.

Scope of Application

This Smoke Free Workplace Policy applies to all employees and volunteers of the Archdiocese of Hobart and its associated agencies including the Church Office, the Archbishop's Office, Parishes, the Catholic Education Office, all schools and colleges, CatholicCare Tasmania and the Catholic Development Fund.

For the purposes of this policy the term 'worker' is inclusive of anyone who is acting in support of the Mission of the Archdiocese.